

Executive Committee



Jared Vega, Planning Council Chair

Thursday, July 1, 2010

5:00 pm to 6:30 pm

Public Health

4041 North Central Avenue, Phoenix

14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Jared Vega	AT Jonathan Harris	AT Juan Carlos Perez	AT Keith Thompson
	Mary Rose		
AT Larry Stähli	ALT Wilcox	AT MiAsia Pasha	AT Randall Furrow
	<i>alt: Mark Kezios</i>		
AT Ron Hill			

Committee Representatives

None

Administrative Agent Staff

Rose Conner Jen Hawkins

Guests

Support Staff: John Sapero

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

MEETING MINUTES continued

Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Jared Vega determined that quorum was established with eight of nine members present at 5:05 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the May 6, 2010 meeting. No corrections were voiced.

Council Chair Update

Jared Vega discussed Ron Hill has accepted the position of Vice Chair of the Membership Committee.

Administrative Agent update

Rose Conner discussed:

- The 2009 Part A grant was spent within 2.8% of the entire grant award. A request to carryover the remaining funds has been submitted to HRSA. These funds would be allocated to Pharmaceutical Assistance – Ryan White Part B
- The progress report for 2009 has been submitted to HRSA
- Additionally, the GY 2010 implementation plan and MAI plan have been submitted
- For the 2010 grant, one adjustment has been made to allocate \$114, 000 to a medical case management provider to meet identified need. These funds had already been allocated by the Planning Council
- The AA's office is working on an inter-departmental agreement (IDA) with Maricopa County Department of Public Health for outreach services
- The AA is working with the County correctional health program to get an IDA in place for the correctional case manager program. Harold Philips, a consultant that has worked with the Phoenix EMA for many years, is assisting with the implementation of this program
- The closeout of 2009 MAI grant is proceeding
- Task orders for have been issued for services funded by the 2010 grant

MEETING MINUTES continued

- The MAI grant may have up to \$100,000 left in this grant year. If this is true, Part A expenditures will be moved over to the MAI to spend down the excess funds and free up Part A funds for services
- Information for the PSRA Data Session is being gathered and formatted

Reallocations

Rose Conner reviewed the final utilization report for GY 2009. Rose then reviewed the current GY 2010 utilization report. Service Categories expected to need additional allocations later in 2010:

Oral Health	\$ 270,000
Medical Nutrition	\$ 20,000
Food Services	\$ 30,000
Transportation	\$ 10,000
Total expected additional allocation needs	\$ 330,000

No reallocations were recommended. The AA will review expenditures and allocation needs after July bills have been submitted and bring recommendations to Planning Council in September for possible reallocation of remaining funds.

Jen Hawkins discussed that if additional Part A funds are needed for supportive services later in the grant year, most likely there will not be additional support funds to be allocated. This may become a challenge later in the grant year

Update: Ryan White Part B-ADAP

Rob Bailey, the Ryan White Part B Program Manager discussed:

- There is an anticipated budget deficit in the ADAP program in the near future
- Research is being conducted regarding enrolling eligible ADAP clients into a high-risk insurance pool, or other health care reform program. To enroll clients in insurance programs, Part B will have to receive authorization from HRSA. To get this approval, a plan must be submitted. This is anticipated to be completed by September, 2010
- Reducing the ADAP formulary will be counterproductive to providing quality care, and is not an option to reduce costs
- Part B is collaborating with other state ADAPs to determine potential solutions
- After January 1, 2010 ADAP will seek reimbursement from Medicare Part D to help offset costs
- These combined efforts will hopefully alleviate the need for a wait list

MEETING MINUTES *continued*

Randall Furrow asked how many states have a wait list for their ADAPs. Rob Bailey replied that ten states have a wait list, and five more anticipate creating waiting lists in the near future

Rose Conner suggested that the Planning Council monitor ADAP utilization and conduct a review in September.

Rob Bailey discussed that ADAP is working to develop eligibility guidelines for health insurance premium/cost sharing assistance services.

Discussion: Priority Setting and Resource Allocation (PSRA) Sessions

John Sapero provided an overview of the logistics, activities, and processes for the July 8 Data Session and the July 17 Decision-Making Session. John answered general questions related to the event, such as location, timing, room setup, etc.

John discussed that the Administrative Agent had requested that Early Intervention Services be re-added to the service priorities in order to more appropriately fund and report the pilot jail outreach program. Rose Conner and John Sapero provided details on the need to add the service category to the priorities and how the voting could be accomplished online via Survey Monkey. A consensus was reached to forward a recommendation for the addition of Early Intervention Services in the Council's priorities, and for a reprioritization vote.

After discussion, the committee determined to develop the traditional increase and flat funding allocations scenarios. Additionally, contingency funding scenarios based on a large-scale ADAP funding shortfall would also be developed.

Jared Vega asked John Sapero to poll the Council membership to determine how many people would participate in the PSRA activities.

Update: Assessment of the Administrative Mechanism

John Sapero discussed that the consultants completing this project were in the process of completing surveys of providers and Planning Council members. The assessment was on schedule and would be presented to the Executive Committee in August.

MEETING MINUTES *continued*

Committee/Work Group reports

Allocations: No report was provided.

Community Health Planning & Strategies Committee: Larry Stähli discussed that the committee will not meet in July.

Education & Empowerment: Jonathan Harris discussed the committee is working on committee and event goals. Additionally, the committee is developing partnerships with pharmaceutical companies, to allow them to assist with the presentation of events.

Membership: Randall Furrow congratulated Ron Hill on his Vice Chair appointment.

Rules: No report was voiced.

Standards: John Sapero discussed that the committee is reviewing Universal Standards of Care.

Determination of agenda items for the next Planning Council meeting

Planning Council Agenda Items (in addition to the recurring agenda items)

Data Session

Action Items to be completed by the next meeting:

Task	Assigned To

MEETING MINUTES *continued*

Current events summaries

MiAsia Pasha discussed that the Black AIDS Task Force held a Leadership Summit in Casa Grande, with 30 people in attendance.

Juan Carlos Perez related he had attended the event, and that the training, and it helped him to feel comfortable talking in front of other sessions.

Randall Furrow promoted a fundraising event that the Men of Charlie's was presenting. Funds raised by the event will benefit the Joshua Tree Feeding Program.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:06 pm.